Good morning,

Today I'm going to spend some time going over IBMS Team Budgeting, the Eforms of Operating Equipment, and a little time on the labor history application. I've allowed myself about two hours. Please be sure to sign in so that we can monitor the effectiveness of these sessions.

As indicated in earlier emails I have established who is to have what level of access based upon information provided by the various group budget coordinators. If a section or unit has indicated something else you will need to resolve this with your group coordinator as their list is the primary one. The names with their responsibility level are in the system now. The IBMS Team Budgeting system is based upon an Oracle hierarchy, not PeopleSoft. Accordingly, the Western Region Unit for example is 71063, not 01011. 01011 is a posting level code not a reporting level code. The system is based upon an organizational hierarchy with individuals being assigned as having access to an organization. SimilarlyAdditionally, Budget Notes was mentioned in that email as well. I have not completed that portion and do not expect to for another week or so. I will send out a notification when I complete that area, which will include adding various organizations which are not currently listed. It will reflect the current organizational structure. As you go into Budget Notes you will notice it is made up of organizational codes, Oracle code, with the basic organization beginning with a "0" (zero), units with a "7", sections with an "8" and groups with a "9". These do not have any text indicating what they are as that would destroy/corrupt the link for updating. So do not change the value by adding a name or the updating link won't be recognized.

During today's demonstration I will be using what is/was in IBMS Team Budgeting for the current year's budget. As indicated at the last budget coordinators meeting in the draft calendar IBMS Team budgeting is supposed to be available September 1921. We are working on making that deadline and hopefully will beat it. Any organizational changes or name changes are not reflected as I have not completed this area. There is another session to be held in the Field on Tuesday, after which all data is being wiped clean so that we can progress in getting the system available.

AnyThe data you see up here is the data that is currently within BvC/ BvC Revised for the budget. In total some no organizational amounts do not agrees to what was in the published budget book due to transfer directed through the CFO, however in total the O&M budget is the same. These changes were previously communicated to you so do not be concerned if the total amounts that may be shown are not what you expected.

IT has already informed me that they will not be responsible for replacing monitors in the 14/15 & 15/16 budget. They previously had incurred this cost for the entire district, each organization will now be responsible for this as expensed equipment.

Operating Equipment

The operating equipment area of EForms is available for your use. District standard pricing for vehicles has been provided by Fleet. ~~I am still awaiting their listing of suggested replacement vehicle to forward to you. Additionally I have asked them to review and update the information regarding what a DS item exactly is. The last listing was back during the 2011/12 budget cycle. As soon as that information is available I will forward it to group and section coordinators for them to distribute it further.~~

If you wish to order an item similar to a district standard item it is a non standard item. So if it is like a DS 23 _(1.5 ton 4 WD ext cab & chassis w/crane)_, put it in as a DS 23ns. You will be responsible for providing a price then for this non standard item. This tells fleet that while it is similar to the standard item there is something different. It helps them and you to ensure that you get what you want. As you enter information for any non standard item use the mouse or the tab key to move around, because if you hit the enter key that is what is submitted and the system hates a null value in the price field. Also once a description or a price is entered you cannot change it. If you need to change one of these fields send me an email and I will go behind the scenes and adjust it. Keep in mind the description you enter for a non standard item can only be 50 spaces/characters in length, no exception. Do not include brand or model number in this area, that can be included within the document as a reference, however do include the size or capacity. If a crane is indicated indicate its capacity: 75 ton, 100 ton, ½ ton, or a pump: 4" or 6".

When you enter a non standard item please try to include some specific information within those 50 characters. For example: a pump, indicate if it is a 4" pump or a 6" pump, generators, what capacity is it, 20Kv or what? However, DO NOT include a model or brand name within this area. In the form itself where it asks for a description you can indicate similar to a Caterpillar Ford, or whatever specific brand, but not in the short description.